East Lothian
Health & Social Care Partnership

MINUTES OF BELHAVEN HOSPITAL FORUM

DATE: 24 OCTOBER 2017
TIME: 6.30PM
VENUE: HAVEN MEETING ROOM, BELHAVEN HOSPITAL

Present:
Peter Murray, Chair, East Lothian Integration Joint Board
David Small, East Lothian Integration Joint Board
Alison MacDonald, Head of Service & Chief Nurse
Jacquie Bell, Dunbar Community Council / Area Partnership
Irene Laidlaw, Belhaven Hospital League of Friends
Patricia Rooney, Staff Representative, Belhaven Ward 2
Thomas Miller, Partnership Lead
Jim Thorburn, West Barns Community Council
Robert Elliot, West Barns Community Council
Dr David Cassells, GP, Dunbar Medical Centre
Gill Wilson, Dunbar Day Centre/Area Partnership Forum
Dr Neil Black, GP, Dunbar Medical Centre
Margaret Drew, Service Manager Ongoing Care
Janice Hanvidge, East Lammermuir Community Council
Angela McLean, SCN Belhaven
Jane Ogden-Smith, Communications Officer

Apologies:
Cllr Paul McLennan, East Lothian Council
Stuart Gibb, Area Manager
Lorraine Cowan, Group Service Manager
Agnes Bell, SRN Belhaven Hospital
Cllr Norman Hampshire, East Lothian Council
Cllr Michael Veitch, East Lothian Council
Stephen Bunyan, Dunbar Community Council
Dr Joanna Smail, Interim Clinical Director
Pippa Swan, Dunbar Area Partnership

1.	**Welcome and Introductions**
	Peter Murray welcomed everyone to the meeting.
2.	**Notes of Previous Meeting (26.09.17)**
	Agreed as a correct record. David Small reported that Lorraine Cowan was on leave and an update on sickness trends would be requested on her return. **ACTION: LC** Peter Murray confirmed that the details of PQI and Control of Infection questions had been circulated.
3.	**Update on Working Group Discussion**

	Alison MacDonald reported that the first meeting had discussed remit and purpose and four potential options for Ward 2: • Status Quo (do nothing) • Refurbish Ward 2 • Move Ward 2 to temporary accommodation • Reconfigure wards to move Ward 2 to Ward 1 or 3 It was confirmed that options 3 and 4 could involve using the vacated ward 2 as a team base for carer staff. It was pointed out that creating a staff base in Ward 2 would not in itself resolve the problems with care at home and this was acknowledged. It was also confirmed that all options would only apply until the long term re-provision of Belhaven was implemented. It was also confirmed that option 4 could involve de-registering ward 1 or 3. The next meeting of the Working Group would be held in Mid November and the options would be discussed in more detail before being discussed at the forum meeting on 28th November.
4.	**Update on Long Term Strategy**
	David Small reported that Bruce Dickie is continuing his work which also includes Abbey, Edington and Eskgreen. He had met some forum members individually. It is still planned to present the long term vision and ward 2 at the IJB meeting on 21st December. The content of the IJB paper would be discussed at the next forum meeting on 28th November. The Ward 2 proposals would also be presented to the IJB on 21st December.
5.	**Engagement Process**
	Jane Ogden-Smith reported that the IJB had agreed to establish engagement fora in North Berwick and Musselburgh and a remit had been developed. The remit for these groups was wider than the Belhaven Forum and included potentially all health and social care issues. David asked if the forum would consider widening its remit in a similar way. Jane added that this would mean reviewing the membership. After discussion this was agreed in principle, but should not be actioned until the new year since the focus on Belhaven should not be lost. The remit for the other fora would be circulated. David Small reported that the Area Partnership had offered to support the engagement/consultation on Belhaven in the new year and this would be discussed in more detail at the next meeting.
6.	**Date of Next Meeting**
	Peter Murray asked David Small to summarise the business for the meeting. David commented that it would be an important meeting since it would receive the report from the Working Group on Ward 2, it would be briefed on the content of the IJB paper on strategic vision and it would discuss the engagement and consultation to be undertaken in the new year. 28 November 2017 at 6.30pm Haven Meeting Room, Belhaven Hospital